



Slide Guide

Referencing: principles and format



Academic Skills
Sgiliau Academaidd



This guide contains useful information about . . .

1 why you need to reference

2 when you should use references

3 how you structure references.

Why do you need to reference?

- i. Acknowledge the work of others**
- ii. Demonstrate the logical progression of your argument**
- iii. Strengthen your argument by using evidence**
- iv. Exhibit the scope of research or range of reading**
- v. Enable your reader to consult sources you have used**

When do you need to reference?

- i. When you use a quotation**
- ii. When you paraphrase or summarise from another source**
- iii. When you use an idea already expressed by someone else**
- iv. When you make specific reference to the work of another**
- v. When your work has been influenced by the work of someone else**

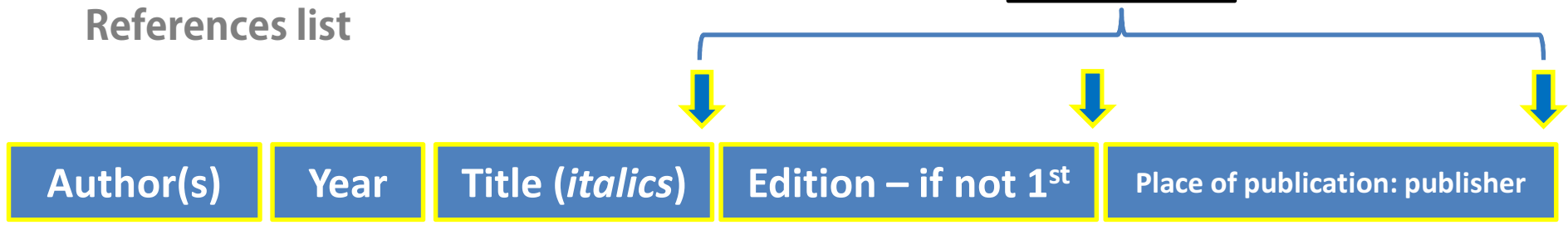
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How do you structure a reference?

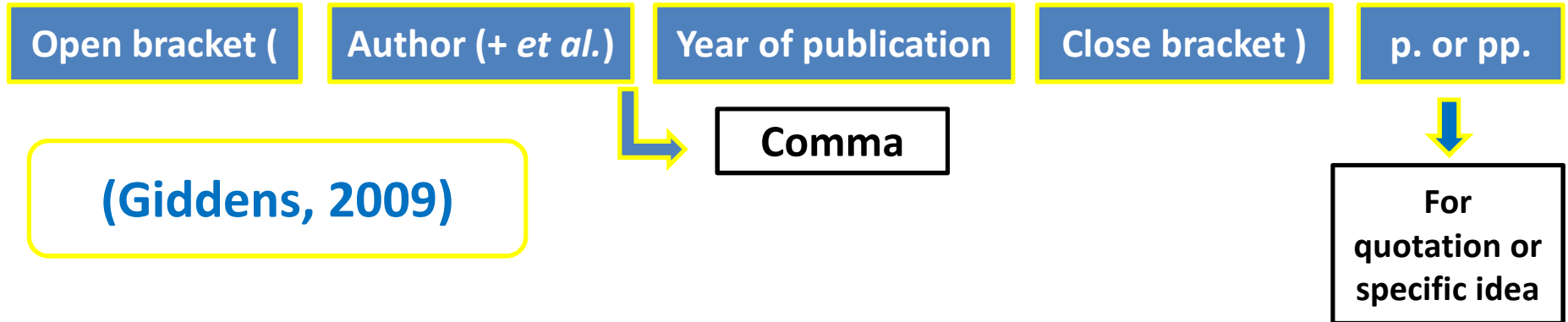
Books
References list

Full stops



Giddens, A. (2009) *Sociology*. 6th edn. Cambridge: Polity. E.g.

In-text

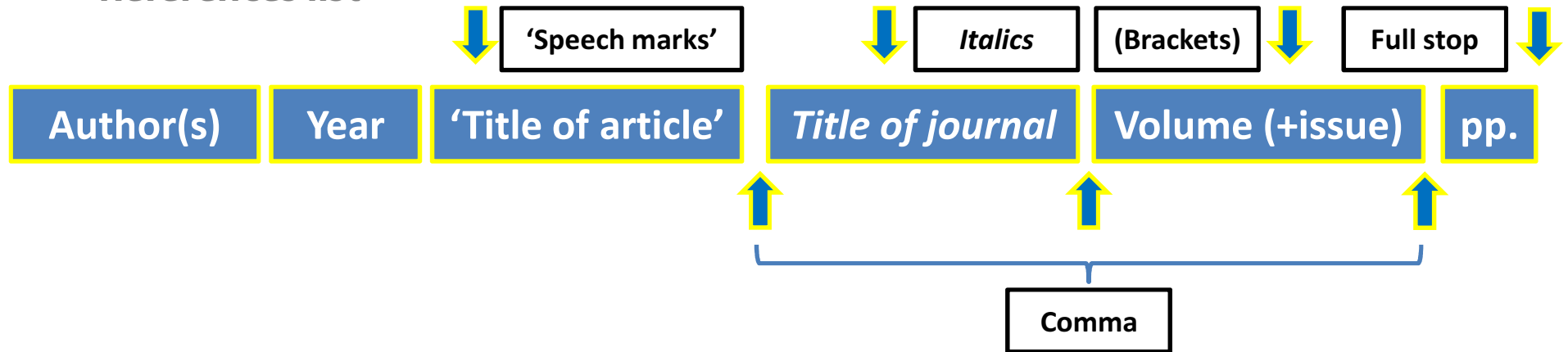


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How do you structure a reference?

Journal articles References list



Shailen, N. and Selwyn, J. (2013) 'Kinship care and poverty: using census data to examine the extent and nature of kinship care in the UK', *British Journal of Social Work*, 43(8), pp. 1649-1666.

E.g.

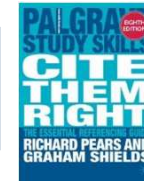
In-text

(Shailen and Selwyn, 2007)

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Pears, R. and Shields, G.J. (2013) *Cite Them Right*.
9th edn. Basingstoke: Palgrave Macmillan.



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Student portal > Electronic Library > Databases A-Z



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